

ArSRT

Arkansas Society of Radiologic Technologists

ESSAY RULES & REGULATIONS

- A. All essays submitted must be received *no later than March 1st*. The winners will be notified prior to the State Conference.
- B. First, second, and third place papers will be chosen from the student and technologist categories.
- C. Schools of Radiologic Technology will be limited to submitting a total of *five (5)* essays, and will be limited to only one (1) essay per author (student).
- D. Judges will be selected by the Essay Chairperson and the judging will be based on the following:
 1. **ORIGINALITY**
 - Any subject appropriate to any aspect of the field of radiology and/or medical imaging will be deemed suitable material for judging.
 - Essays must be in the author's own words, but the ideas do not have to be original.
 - Any ideas that are not original should be foot-noted and a bibliography provided. Three or more references must be used if the idea is not original.
 2. **QUALITY**
 - Essays should be informative and educational. They may cover the technical aspects, as well as moral or ethical issues.
 3. **ORGANIZATION OF MATERIAL**
 - The material must be presented in an orderly manner and logical sequence.
 - Visual aids may be used, but are not required. Papers that do not use them will not be penalized. (*Power point capabilities will not be available for the winner's presentation.*)
 4. **MECHANICS**
 - Grammar, spelling, and punctuation must be correct and papers should be neat.

ArSRT - CRITERIA FOR SUBMITTING ESSAYS

- E. One (1) electronic copy should be submitted:
- Cover page *and* title page
 - **Technologists'** essays should have a cover page that includes the technologist's name, address, and phone number on the ***original*** paper only.
 - **Students'** essays should have a cover page that includes the student's name, the name of the school, school address & phone number on the ***original*** paper only.
 - ***All entrants should keep a copy of their essay.***
- F. The essay should be ***at least 1500 words***, but ***no more than 2400 words*** in length.
- G. Essays must:
- Be typed and double spaced with adequate margins (1" suggested.)
 - Have numbered pages in the upper right hand corner.
 - Include a title page.
- H. Essays should be of such quality as to be suitable for entry in the national contest, sponsored by the American Society of Radiologic Technologists (ASRT).
- I. No part of an essay that has previously won an award will be permitted to be used in competition at the "state" level.
- J. All entrants must be members in good standing in the Arkansas Society of Radiologic Technologists (ArSRT).
- K. All entrants must register for the State Conference.
- Technologists must pay a \$10.00 entry fee in addition to the Conference registration fee.
 - Students may register for the Conference at a reduced rate. This registration fee covers any-and-all competitions.

The winner of the student essay contest is required to present his/her paper at the beginning of Quiz Bowl, unless there is an Honor's Banquet. If there is an Honor's Banquet, the student will present at that time. The banquet will be courtesy of the ArSRT. Any others wishing to attend the awards banquet must purchase a separate ticket. *Note: Power point capabilities will **not** be available.*

- L. All essays ***must be received*** no later than ***March 1.***

Submit Entries Electronically to:

Suzy Bullard at suzy.bullard@baptist-health.org

Updated May 2017

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ESSAY GUIDELINES

REFERENCES & FOOTNOTES (ENDNOTES)

The following guidelines are to be used by students and technologists submitting essays for the contest held by the Arkansas Society of Radiologic Technologists at their annual Conference. This format was developed and modified according to that used in the *American Psychological Association Style Manual (APA) Sixth Edition.*

FOOTNOTES (ENDNOTES): Endnotes with references are *much* preferred (not required) over footnotes, and should be included on *a separate page(s) following the text*. All factual material must be end noted in *alphabetical* order. Endnote format should according to the Publication Manual of the American Psychological Association (APA style) modified as shown in these examples of common references:

JOURNAL ARTICLE: Last name of author(s) and first initial of first name. (year of publication). Article title (only first word capitalized). Journal Title. Volume Number (Issue Number) Inclusive Pages.

EXAMPLE: Foegelle W, Couch G Jr. (1990). A study of passage rates: Hospital vs. college programs. Radiologic Technology. 61 (4) 393395.

BOOK: Last name of author and first initial of first name. (year of publication). Title (only first word capitalized) (edition, volume number). City in which publisher is located name of publisher.

EXAMPLE: Ballinger P. (1995). Merrill's atlas of radiographic positions and radiologic procedures (8th ed., Vol. 3). St. Louis: Mosby.

EXAMPLES of endnotes in text:

The cow jumped over the moon (Goose, 1948). (Note punctuation follows after parenthesis)

or

According to Mother Goose, the cow jumped over the moon (1948).

or

Mother Goose informed the public in 1948 that the cow jumped over the moon. NO ENDNOTE

ArSRT - ESSAY SCORING FORM

Directions for scoring:

Place a check mark in the column you feel best describes each specific category item. Total the points at the bottom of each of the 5 columns, then add the 5 sub-totals to reach the final point total.

Essay Title _____

CATEGORIES	Superior	Above-Average	Average	Fair	Poor
ORIGINALITY					
Appropriate Subject					
No Plagiarism					
Referenced when Necessary					
QUALITY					
Informative					
Educational					
ORGANIZATION OF MATERIAL					
Presented Logically					
Sequenced Well					
MECHANICS					
Correct Grammar, Spelling, Punctuation					
Neat in Appearance					
SUB-TOTAL POINTS					

FINAL POINTS TOTAL _____

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ESSAY JUDGING

Evaluation Scale

RATING POINTS

ORIGINALITY		
Appropriate subject, no plagiarism, referenced when necessary	Superior Above-Average Average Fair Poor	5 pts. 4 pts. 3 pts. 2 pts. 1 pt.
QUALITY		
Informative, educational	Superior Above-Average Average Fair Poor	5 pts. 4 pts. 3 pts. 2 pts. 1 pt.
ORGANIZATION OF MATERIAL		
Presented logically, sequenced well	Superior Above-Average Average Fair Poor	5 pts. 4 pts. 3 pts. 2 pts. 1 pt.
MECHANICS		
Correct grammar, spelling, punctuation, neat in appearance	Superior Above-Average Average Fair Poor	5 pts. 4 pts. 3 pts. 2 pts. 1 pt.